



PRIORITY

"Every Child Can Learn... Every Child Must Learn"

Schools' Bulletin

ATTENTION: REGIONAL DIRECTORS, SCHOOL BOARD CHAIRMEN, PRINCIPALS OF PUBLIC AND PRIVATE PRIMARY AND SECONDARY INSTITUTIONS

SUBJECT: RELEASE OF THE PRIMARY EXIT PROFILE (PEP) RESULTS - 2020

Dear Colleagues,

Student scores and placement for the 2020 Primary Exit Profile (PEP 6) will be made available on **Friday, June 26, 2020 at 2:00 p.m.** to schools at the primary level. Schools will need to print the individual report for each child upon request from parents who are unable to retrieve same from the Parent Portal which is an electronic interface.

Principals and parents at the primary level who may not have access to the internet and/or printing services can access and print these reports at their respective Regional Office where provisions have been made to facilitate same.

School Administrators are also reminded to check the results carefully and communicate any concerns/queries to Mrs. Terry-Ann Thomas-Gayle by telephone at 876-455-3003 or via email at sau@moey.gov.jm / pepeaction@moey.gov.jm no later than **Tuesday, June 30 2020.**

The results for the secondary schools will be available on the DPIS Online Portal on **Monday, July 6, 2020 at 6 a.m.**

Please be reminded that in order to access the 'Sending School List', primary institutions should log-on to DPIS Online at www.dpisonline.com and take the following steps:

- Click **Custom Reports** in the blue menu bar on the left
- Click the **View** button beside the name of the report in the main window.
- The report can then be downloaded or printed using the controls at the top of the document.

In cases where a school administrator may have forgotten the password used previously, the DPIS Online allows the previously registered user to change his/her password by simply performing the following steps:

1. Click the "**Forgot Password**" link located below the "**Log-in**" button. This will take you to the "**Forgot Your Password?**" page.
2. Enter the username of the account in the "**Username or Email**" box.

Dr. Kasan Troupe, JP
Chief Education Officer (Acting)

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3. Click "**Reset Password**". This sends an email to the address setup on the account during registration.
4. Access your email and open the message "**Reset Your Password for DPIS Online**".
5. Click the link within the message, you will be taken directly to the "**Reset Your Password**" page within the DPIS Online Portal.
6. Enter your new password in each of the two boxes and click the "**Set Password**" button.

If the email in step 5 above does not contain a clickable link, copy the entire URL starting with **https://** up to, and including dpk.com.jm, paste it in the address bar of your browser and then press the "**Enter**" key on your keyboard. This will take you to the "**Reset Your Password**" page within the DPIS Online Portal.

We are reminding our School Administrators to select the best method to communicate students' results to them while respecting each child's privacy.

At the Ministry of Education, Youth and Information, we understand the anticipation for the results and so we stand ready to address all concerns and queries from parents and school personnel regarding the results. This may be done by calling your Regional Office or the Central Office using the following numbers:

PEP 2020 HOTLINE LISTING			
REGIONS	REGIONAL REPRESENTATIVE	ADDRESSES	Hotline Numbers
Region One Kingston and St. Andrew	Mrs. Allison Cooke-Hawthorne	2 National Heroes Circle, Kingston 4, Bldg 2	876 455-3003 876 612-5928 876 612-5932
Region Two St. Mary, St. Thomas & Portland	Miss Janet Brimm	Passley Gardens Port Antonio, Portland	876 564-7168 876 993-5586
Region Three St. Ann & Trelawny	Mrs. Linda Campbell Miller	Huntley Avenue, Brown's Town P.O. St. Ann	876 560-9608 876 917-7849
Region Four St. James, Hanover & Westmoreland	Dr. Michele Pinnock	Alice Eldemire Drive, Montego Bay	876 405-8195 876 979-8590
Region Five St. Elizabeth & Manchester	Dr. Nadine Leachman	South Race Course Road, Mandeville, Manchester	876 425-5505 876 625-7859
Region Six St. Catherine	Mrs. Sophia Forbes-Hall	6 Poinciana Drive, Marlie Gardens, Old Harbour, St. Catherine	876 883 -4698 876 983-1654-8, 876 745-3695-7, 876 745-4203

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2 - 4 National Heroes Circle, Kingston 4, Jamaica, Tel: 922-1400, e-mail: kasan.troupe@moe.gov.jm

Region Seven Clarendon	Mr. Barrington Richardson	6 Poinciana Drive, Marlie Gardens, Old Harbour, St. Catherine	876 436 -8449 876 983-1654-8, 876 745-3695-7, 876 745-4203
PEP 2020 HOTLINE NUMBERS AT CENTRAL MINISTRY			
Chief Education Officer	2-4 National Heroes Circle, Building 1, 3 rd Floor, Kingston 4		876 612-5792-5
Deputy Chief Education Officer	2-4 National Heroes Circle, Building 1, 3 rd Floor, Kingston 4		876 612-5908 / 876 612-5909/ 876 612 -6092

For additional information or queries, please send an e-mail to pepaction@moe.gov.jm.

For assistance with technical support, school administrators may contact DPK Ltd. Monday through Friday between the hours of 9am to 4pm as follows:

- Telephone – 876-906-2023 or 876 906 2025
- E-mail – support@dpk.com.jm
- Website – www.dpk.com.jm/dpk-support.php

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