



PRIORITY

"Every Child Can Learn... Every Child Must Learn"

Schools' Bulletin

**ATTENTION: REGIONAL DIRECTORS, SCHOOL BOARD CHAIRMEN AND PRINCIPALS
OF ALL PUBLIC AND PRIVATE INSTITUTIONS**

**SUBJECT: GRADE 4 2020 EXAMINATIONS CANDIDATES' LIST-
PRIMARY EXIT PROFILE PERFORMANCE TASK**

Dear Colleagues,

The Grade 4 PEP Performance Task Examination Candidates' List has been submitted to your Regional Office for your collection and perusal.

All students currently in Grade 4 will be required to sit the Grade 4 Performance Tasks in Mathematics and Language Arts. The names of the students who were registered in your school under the National Student Registration System are reflected on mentioned candidates' list.

Please ensure that the candidates' list you have received captures **all** the students registered in Grade 4 for your school. You are being asked to review and make any necessary corrections according to the guidelines listed below:

1. Ensure EACH candidate's **full name** is recorded on the candidates' list.
 - a. Ensure that corrections to **names, date of birth, and gender** are completed in accordance with what is reflected on the **Birth Certificate**. Please ensure that a copy of the Birth Certificate is attached to the candidates' list.
 - b. Correction(s) **must** be made in the **comments section** of the candidates' list.
2. You are **only required** to submit Birth Certificates for those students:
 - a. who are being added to the candidate's list
 - b. for whom you are making corrections to name spelling, date of birth or gender
 - c. who were recently transferred to your school and placed in Grade 4
 - d. who are coming from a school overseas, and placed in Grade 4
3. Indicate in the **comment section** of the candidates' list, candidates who:
 - have repeated (Grades 1, 2, or 3) – it is important to state the grade that the student is currently in.
 - are no longer attending your school
 - have migrated
 - are now deceased

Capt. Kasan Troupe, Ed.D, JP
Chief Education Officer (Acting)

-----November 19, 2019-----

2 - 4 National Heroes Circle, Kingston 4, Jamaica, Tel: 922-1400, e-mail: kasan.troupe@moey.gov.jm

4. Record all students who were transferred to your school and are now in Grade 4. **Please ensure you record their; SRN, first, middle and last names, date of birth, gender, the name of their previous school and the Grade 4 class they are in, on the candidates' list.**
5. **ENSURE THAT THE NAMES OF ALL STUDENTS COMING FROM ABROAD WHO WERE PLACED IN GRADE 4 during the academic year 2019/2020 ARE ADDED TO THE LIST. You must put a comment to indicate that the student is coming from overseas.**

Please be reminded that **no student** born **before** the year **2009** should sit the Grade 4 Performance Task in 2020 unless special approval is given, in writing, by the Ministry of Education, Youth & Information.

**All forms should be returned to your Regional Office by
Thursday, December 5, 2019**

For further information or queries, you may contact the Student Assessment Unit by telephone at (876)922-5680, (876) 922-2420, (876)948-9254 or by emailing Mrs. Maryah Ho-Young at maryah.ho-young@moey.gov.jm.

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